MINUTES OF THE COORDINATED REGULAR MEETING OF THREE SPRINGS METROPOLITAN DISTRICT NO. 1 THREE SPRINGS METROPOLITAN DISTRICT NO. 2 THREE SPRINGS METROPOLITAN DISTRICT NO. 3 AND THREE SPRINGS METROPOLITAN DISTRICT NO. 4

#### HELD

## **OCTOBER 10, 2017**

The Coordinated Regular Meeting of the Boards of Directors ("Board") of the Three Springs Metropolitan District No. 1 ("District No. 1"), Three Springs Metropolitan District No. 2 ("District No. 2"), Three Springs Metropolitan District No. 3 ("District No. 3") and Three Springs Metropolitan District No. 4 ("District No. 4", and together with District No. 1, District No. 2 and District No. 3, the "Districts") was held at 65 Mercado Street, Suite 250, Durango, Colorado, on October 10, 2017 at 3:00 p.m.

## **ATTENDANCE**

Directors in Attendance Were:

Patrick Morrissey

Tim Zink \*arrival where noted

Gary Whalen \*arrival where noted

Patrick S. Vaughn

Regina Dunn (District No. 1 Board)

Jon Penny (District Nos. 2, 3 and 4 Boards)

# Absent (excused):

None.

# Also in Attendance:

Dan Brown, GF Properties ("GF Properties")

Ross Wieser, GF Properties, via telephone

Kim Morris, GF Properties

Brent Brown, GF Properties + departure where noted

Paul R. Cockrel of Collins Cockrel & Cole, via telephone Sarah H. Luetjen of Collins Cockrel & Cole, via telephone

#### **NOTICE**

It was noted that Notice had been properly posted in accordance with statutory requirements.

DISCLOSURE OF POTENTIAL CONFLICT

OF INTEREST

Mr. Cockrel reported that general conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting, disclosing potential conflicts of interest as follows.

Chairman Morrissey is the Senior Vice President of and employed by GF Properties Group, LLC ("GFP"), a Colorado limited liability company, which is affiliated with GRVP, LLC ("GRVP"), a Colorado limited liability company, which is the owner and master developer of all or a significant share of the developable real property within each of the Districts. Additionally, he is an authorized representative of Tierra Group, LLC ("Tierra"), which is the sole member of (i) GRVP and (ii) Tierra Vision Homes, LLC, Tierra Custom Homes, LLC, GFP Mercado, LLC, Confluence Durango, LLC and GFP 3S Apartments, LLC, related entities which own or will own and improve properties within the Districts. GFP. GRVP and Tierra are each indirectly owned by the Southern Ute Indian Tribe (the "Tribe"). The Tribe is the sole member of GFMC. LLC ("GFMC" and together with the Tribe, GFP, Tierra and GRVP, the "Companies"), which is also the manager of each of the Companies. He is regularly authorized by GFMC to carry out various management activities of the Companies. Although he is an officer, employee and agent of the Companies, he is not an owner or creditor of the Companies, nor does he have any other substantial financial interest in the Companies.

Director Vaughn is the President and Chief Operating Officer of GF Properties Group, LLC ("GFP"), a Colorado limited liability company, which is affiliated with GRVP, LLC ("GRVP"), a Colorado limited liability company, which is the owner and master developer of all or a significant share of the developable real property within the District and is also employed by Southern Ute Growth Fund. Additionally, he is an officer of Tierra Group, LLC ("Tierra"), which is the sole member of (i) GRVP and (ii) Tierra Vision Homes, LLC, Tierra Custom Homes, LLC, GFP Mercado,

LLC, Confluence Durango, LLC and GFP 3S Apartments, LLC, related entities which own or will own and improve properties within the District. GFP, GRVP and Tierra are each indirectly owned by the Southern Ute Indian Tribe (the "Tribe"). The Tribe is the sole member of GFMC, LLC ("GFMC" and together with the Tribe, GFP, Tierra and GRVP, the "Companies"), which is also the manager of each of the Companies. He is an authorized representative of GFMC for various business purposes. Although he is an officer, employee and agent of the Companies, he is not an owner or creditor of the Companies, nor does he have any other substantial financial interest in the Companies.

Director Penny is employed by GFP. Additionally, he is a member of Tierra Group, LLC ("Tierra"), which is the sole member of (i) GRVP and (ii) Tierra Vision Homes, LLC, Tierra Custom Homes, LLC, GFP Mercado, LLC, Confluence Durango, LLC and GFP 3S Apartments, LLC, related entities which own or will own and improve properties within the District. GFP, GRVP and Tierra are each indirectly owned by the Southern Ute Indian Tribe (the "Tribe"). The Tribe is the sole member of GFMC, LLC ("GFMC" and together with the Tribe, GFP, Tierra and GRVP, the "Companies"), which is also the manager of each of the Companies. He is an authorized representative of GFMC for various business purposes. Although he is an officer, employee and agent of the Companies, he is not an owner or creditor of the Companies, nor does he have any other substantial financial interest in the Companies.

Directors Whalen, Dunn and Zink are also employed by GFP. Additionally, Director Whalen is the Vice President of GFP.

All Directors present stated that the participation of at least three of them in the meeting was necessary to obtain a quorum of the Board or otherwise enable the Board to act; that written disclosures of such potential conflicts of interest of each Director had been filed with the Board and the Secretary of State in accordance with statutory requirements; and that the nature of each Director's private interests related to their employment and/or officership positions with the above-mentioned entities. After each Director had summarily stated for the record the fact and nature of his private interests and had

further stated that the determination to participate in voting or take any other action on any contract or other matter in which he may have a private interest would be made in compliance with Section 24-18-201(1)(b)(V), C.R.S., on an ad hoc basis, the Board turned their attention to the agenda items.

All Disclosure of Potential Conflict of Interest Statements previously filed are deemed continuing for all purposes and are incorporated into the record of the meeting

## **MINUTES**

The Board reviewed the minutes of the July 11, 2017 Regular Meeting. After discussion and upon motion duly made by Director Vaughn, seconded by Director Penny and unanimously carried, the minutes of the meeting were approved as revised.

# FINANCIAL REPORT

Dan Brown presented a summary of invoices totaling \$99,499.63 for ratification and payment, which summary is attached hereto and incorporated herein by this reference. After discussion and upon motion duly made by Director Vaughn, seconded by Director Penny and unanimously carried, the Board ratified disbursements and payment of various District costs totaling \$99,499.63 as set forth on the summary.

- + Dan Brown then left the meeting.
- \*Directors Zink and Whalen then arrived at the meeting.

# PUBLIC HEARING ON 2018 BUDGET

Mr. Wieser presented the proposed budgets for the Districts for the 2018 fiscal year. Chair Morrissey opened the public hearing to consider the proposed 2018 budget of each District, after noting that the Notice Concerning Proposed Budgets had been published pursuant to statute. No member of the public was present or provided written comment, and the public hearing was closed.

Mr. Weiser reviewed the budgets for District Nos. 1, 2, 3 and 4 and after further discussion and upon motion duly made by Director Vaughn, seconded by Director Dunn and unanimously carried, the Board approved the 2018 fiscal year Budget of each District subject to receipt of final assessed valuation amounts, and adopted the Resolutions to Adopt Budget, Set Mill Levies and Appropriate Sums of Money, copies of which are attached hereto and incorporated herein by this reference.

# DEVELOPMENT REPORT

Jon Penny presented the following Change Orders for ratification, a summary of which is attached hereto and incorporated herein by this reference:

#### Azteca Landscape, Inc.:

CO #1

\$702.62

CO #2

\$341.00

After discussion and upon motion duly made by Director Zink, seconded by Director Whalen and unanimously carried, the Board ratified the Change Orders as presented and appropriation of funds therefor.

Jon Penny then presented the following Change Order for approval, a summary of which is attached hereto and incorporated herein by this reference:

#### Azteca Landscape, Inc.:

CO #3

\$122.70

After discussion and upon motion duly made by Director Zink, seconded by Director Whalen and unanimously carried, the Board approved the Change Order as presented and appropriation of funds therefor.

#### **INSURANCE**

Chairman Morrissey discussed property and liability coverage for District No. 4.

#### WATER USAGE

Director Penny and Brent Brown discussed water usage fees. The City of Durango has increased the fees over the last few years.

# Lot 1AR-3

PLAT

Director Penny discussed the re-subdivision of Lot 1AR-3 and the assignment of the Easement the Board. Director Penny noted that the plat is not complete but will be reviewed by Mr. Cockrel. Upon further discussion and motion duly made by Director Vaughn, seconded by Director Zink and unanimously carried, the Board approved the Assignment of Easement upon review and approval by Mr. Cockrel.

# REVOCABLE

LICENSE AGREEMENT

Chairman Morrissey discussed the Revocable License Agreement with the Board. Upon further discussion and motion duly made by Director Vaughn, seconded by Director Whalen and unanimously carried, the Board approved the Revocable License Agreement.

## WORKERS COMPENSATION

Ms. Luetjen presented the Resolutions Determining Not to Provide Workers' Compensation Insurance Coverage for Uncompensated Members of the Board of Directors for Policy Year 2018. Upon motion duly made by Director Vaughn, seconded by Director Zink and unanimously carried, the Board adopted such Resolution for each District, copies of which are attached hereto and incorporated herein by this reference

RESOLUTIONS
CALLING MAY 2018

ELECTION

Ms. Luetjen presented the Board with the Resolutions Calling the May 2018 Election. After discussion and upon motion duly made by Director Vaughn, seconded by Director Zink and unanimously carried, the Board approved such Resolution for each District.

2018 MEETING

**DATES** 

Chairman Morrissey discussed the 2018 meeting dates with the Board. It was noted that the 2018 meetings will be held at 3:00 p.m. on the first Wednesday of March, June, September and December.

MEETING ADJOURNED

There being no further business to come before the Board at this time, the meeting was adjourned.

Sarah H. Luetjen, Secretary for the Meeting

<u>APPROVED</u>

Pat Morrissey

Tim Zink

Gary Whalen

Pat Vaughn

Jon Penny

Regina Dunn